

MINUTES
PUBLIC NOTICE OF BUDGET HEARING, RATE HEARING & REGULAR MEETING OF THE
QUEEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
JUNE 14, 2023

1. **CONVENE BUDGET HEARING**-The Budget Hearing of the Queen Valley Domestic Water Improvement District at 9:58 a.m. on June 14, 2023, in the Queen Valley Water District office by Vice Chairman, Bruce Wittig.
2. **ROLL CALL**-The following Board members and staff were present:
Craig Salo, Chairman, via phone
Bruce Wittig, Vice Chairman
Robert Stewart, Board Member, absent
Greg Mecsey, Board Member
Carol Schumacher, Board Member
Richard Matthews, Manager
Yvette Rivera, office manager
3. **CALL TO PUBLIC**-No public
4. **ADJOURN BUDGET HEARING**-Greg Mecsey made a motion to adjourn the Budget Hearing at 9:59 a.m.
Seconded by Carol Schumacher, 4 ayes.
5. **CONVENE RATE HEARING**-The Rate Hearing of the Queen Valley Domestic Water Improvement District at 10:00 a.m. on June 14, 2023, in the Queen Valley Water District office by Vice Chairman, Bruce Wittig.
6. **ROLL CALL**- The following Board members and staff were present:
Craig Salo, Chairman, via phone
Bruce Wittig, Vice Chairman
Robert Stewart, Board Member, absent
Greg Mecsey, Board Member
Carol Schumacher, Board Member
Richard Matthews, Manager
Yvette Rivera, office manager
7. **CALL TO PUBLIC**-No public
8. **ADJOURN RATE HEARING**-Carol Schumacher made a motion to adjourn the Rate Hearing at 10:01. Seconded by Greg Mecsey, 4 ayes.
9. **CONVENE REGULAR MEETING**- The Regular Meeting of the Queen Valley Domestic Water Improvement District at 10:02 a.m. on June 14, 2023, in the Queen Valley Water District office by Vice Chairman, Bruce Wittig.
10. **ROLL CALL**-The following board members and staff were present:
Craig Salo, Chairman, via phone
Bruce Wittig, Vice Chairman
Robert Stewart, Board Member,absent
Greg Mecsey, Board Member
Carol Schumacher, Board Member
Richard Matthews, Manager
Yvette Rivera, Office Manager

11. **CALL TO PUBLIC**-no public
12. **ACCEPT/REJECT/REVISE PROPOSED BUDGET FY 2023-2024**-It was determined that there were no objections or revisions necessary to the budget for FY 2023-2024. Carol Schumacher made a motion to accept the proposed budget for FY 2023-2024 as presented in writing.
Seconded by Greg Mecsey, 4 ayes.
13. **ACCEPT/REJECT/REVISE PROPOSED BASE RATE INCREASE**-Carol Schumacher made a motion to accept the Base Rate increase from \$42.00 to \$47.00 for 5/8” residential meters and \$618.87 to \$694.00 for 6” commercial meters effective July 1st, 2023. Seconded by Craig Salo, 4 ayes.
14. **ACCEPT/REJECT/REVISE ADMINISTRATIVE AND MANAGERIAL SERVICES MOU BETWEEN QVDWID AND QVFD**-Carol Schumacher made a motion to accept the revised MOU between QVDWID and QVFD raising the annual contractual dollar amount from \$7,000 to \$10,000 for FY 2023-2024. Seconded by Greg Mecsey, 4 ayes.
15. **APPROVE/AMEND MINUTES OF THE REGULAR MEETING HELD ON MAY 10, 2023.** Carol Schumacher made a motion to accept the minutes of the regular meeting of May 10, 2023, as presented in writing.

“THE MINUTES OF THE REGULAR MEETING OF MAY 10, 2023, BE APPROVED AS PRESENTED IN WRITING.”

Seconded by Greg Mecsey, 4 ayes.
16. **MAY 2023 FINANCIAL REPORTS & BILLS TO BE PAID**-Members looked over the Financial Reports with some discussion of various items. Craig Salo made a motion to accept the May financial reports and bills to be paid.

Seconded by Carol Schumacher, 4 ayes.
17. **MANAGER’S REPORT**-Short discussion on June report. Tony passed his Grade 3 Distribution certification test. New service line installed on Piedra Negra. Two more new services will also be installed in the next month.
18. **DATE AND TIME – REGULAR MEETING, (JULY 12, 2023 @ 10: 00 A.M.)**
19. **ADJOURN REGULAR MEETING**-Greg Mecsey moved to adjourn the regular meeting at 10:18 A.M.
Seconded by Carol Schumacher, 4 ayes.

Minutes transcribed by Yvette Rivera.

I, Craig Salo, Chairman, certify that the foregoing minutes were approved _____ as read/presented _____ as corrected this 13th day of July 2023.

